

# District English Learner Advisory Committee (DELAC) Minutes

Woodland Joint Unified School District  
 English Learner Services Department  
 435 Sixth Street, Woodland, CA 95695  
 (530)406-3246

Date: November 1, 2021 Time: 6:00 p.m. – 7:30 p.m. No. of Attendees: 9 Parents, 0 Principals, 4 District Personnel, 0 School Site Personnel

## SUMMARY OF DISCUSSION / ACTION

Topic: <b>Reclassification 2021-2022, State Seal of Biliteracy, Identification, Notifications, Proposition 58, Credentials (Caps. 1, 2, 8) and ELPAC Data</b>	By Whom:
<p>I. <b>Meeting called to order: 6:03 PM</b></p> <p>II. <b>Welcome / Attendance:</b>  <b>Parents:</b> <b>Beamer:</b> Alejandra Suarez, Marisol Sanabria; <b>Dingle:</b> X; <b>Freeman:</b> Georgina Ruelas; <b>Gibson:</b> X; <b>Maxwell:</b> X; <b>Plainfield:</b> Teresa Ponce; <b>R. Tafoya:</b> X; <b>Whitehead:</b> Griselda Alvarez; <b>W. Prairie:</b> Rocio Velez; <b>Sci-Tech:</b> X; <b>SpringLake:</b> X; <b>Zamora:</b> X; <b>DMS:</b> X; <b>LMS:</b> X; <b>CCHS:</b> X; <b>PHS:</b> Blanca Perez; <b>WHS:</b> Maria Gutierrez, Delia Perez  <b>Personal:</b> <b>Beamer:</b> X; <b>Dingle:</b> X; <b>Freeman:</b> X; <b>Gibson:</b> X; <b>Maxwell:</b> X; <b>Plainfield:</b> X; <b>R. Tafoya:</b> X; <b>Sci -Tech:</b> X; <b>Spring Lake:</b> X; <b>Whitehead:</b> X; <b>W.Prairie:</b> X; <b>Zamora:</b> X; <b>Douglass:</b> X; <b>Lee:</b> X; <b>CCHS:</b> X; <b>PHS:</b> X; <b>WHS:</b> X; <b>Other:</b> X; <b>DO:</b> Maria Orozco, Maria Medina, Miriam Soltero, Brandon Killion</p>	<p>Blanca Perez / DELAC Vice President</p>
<p>III. <b>Approval of the Agenda for November 1, 2021 and Minutes for October 4, 2021:</b>  <u>Georgina Ruelas</u> made the first motion to approve the agenda, <u>Delia Perez</u> made the second motion to approve the agenda. <u>Rocío Vélez</u> made the first motion to approve the minutes, <u>Griselda Alvarez</u> made the second motion to approve the minutes. The motion was approved by unanimous vote by all.</p>	<p>Blanca Perez - DELAC Vice President</p>
<p>IV. <b>Old Business / Topics:</b>  <b>A. Reclassification 2021-2022:</b> Maria Medina shared the criteria for reclassification. The first criteria is that students achieve a level 4 on the ELPAC test. Another criteria is the result of the SBAC test, which is the state's math and language arts test. Students must earn a 2 or higher as an acceptable grade. We then get feedback from the teachers to see if the student is able to move on without the support of English language development. The following is the parent consultation to see if they feel their student is ready for reclassification. Finally, the specialists for English learners fill out an application and submit it along with a writing sample. This is sent to the English Learner Services office for review and may be approved for reclassification. Students who are approved are monitored for 4 years after reclassification. <b>PQ: WHS</b> My 11th grader has not reclassified yet, is there anything I can do? Maria Medina tells her to talk to the WHS English Learning Specialist so the teachers can give more support or perhaps this support could be in the tutoring center. <b>PQ: Beamer</b> What happens when the already reclassified student starts falling behind? Maria Medina replied that these students are provided intervention in the area that the student is having difficulty. <b>PQ: Beamer</b> Will there be a celebration for the students that reclassify this year? Mrs. Medina responded</p>	<p>Maria Medina / Teacher on Special Assignment - EL Services TOSA</p>

PQ - Parent Question

PC - Parent Comment

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<p>that perhaps due to the pandemic there would be a modified celebration. <b>PC: PHS</b> I suggest that parents ask teachers during conferences if their student might be ready to reclassify.</p> <p><b>B. State Seal of Biliteracy:</b> Mrs. Medina explained that students seeking to obtain the State Seal of Biliteracy must be reclassified or obtain a 4 on the ELPAC. <b>PQ: Beamer</b> Does my daughter qualify if she didn't take any Spanish class in seventh and eighth grade? Mrs. Medina replied that when she goes to high school she can take Spanish classes and she will be able to meet the requirements. <b>PQ: Whitehead</b> My son has 4 years taking AP classes in Spanish, do you know how I can get the results? Brandon Killion explains that you can see them on the College Board site.</p> <p><b>C. Identification, Notifications:</b> Brandon Killion shared a chart to identify an English learner based on the home language survey that parents fill out when registering students. This survey is used to see what languages are spoken at home. When the survey says that there is a language at home in addition to English, the student is given an Initial ELPAC test to find out his or her level of English. Brandon Killion reviewed the Initial Notification and Annual Notification forms that give information for student reclassification.</p> <p><b>D. Proposition 58:</b> Brandon Killion shared information about Proposition 58 that passed in 2017 and gives more opportunities to families who want their children to take part in bilingual programs such as dual immersion schools. <b>PQ: Whitehead</b> If Whitehead school brings together the parents needed, could you make the school a dual immersion school? Brandon Killion and Maria Medina explained that parents can request it, but it is required that there be 20 students in the same grade and the ideal would be to start in TK or Kindergarten.</p> <p><b>V. New Business / Topics:</b></p> <p><b>A. ELPAC Data:</b> Maria Orozco shared a slide presentation to review the ELPAC data for 2021. The results of the virtual exam that took place in the spring when we were in distance learning for the COVID pandemic were reviewed. Questions were asked to parents for needs assessment.</p> <p><u>Question 1: What percent of students are achieving at each ELPAC level?</u>  <b>PC: Beamer</b> There are a lot of students at level 1, 2 and 3 and very few students at level 4. For me there is a lot of work ahead to help the students get to a higher level. Mrs. Medina explains to parents how they should check grades to see that they go up from one level to the next. Also parents should keep in mind that students can take up to 2 years to pass the level. <b>PQ: Beamer</b> Do you have an estimate in how many years students can reclassify? Maria Medina replied that between 4th and 5th grade is a good time to check if students are ready. <b>PC: PHS</b> It is recommended that parents be alert and review grades, communicate with teachers during conferences, and have contact with English specialists to see how they can help facilitate reclassification.</p> <p><u>Question 2: How might Integrated and Designated ELD contribute to areas of</u></p>	<p>Brandon Killion/ EL Services TOSA</p> <p>Maria Orozco/ Director of Equity and Access</p> <p>Maria Medina / Teacher on Special Assignment - EL Services TOSA</p>
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<p><u>strengths and weakness observed in the data?</u>  <b>PC: Plainfield</b> I think in ELD time they should do smaller groups. <b>PQ: Whitehead</b> For 4th, 5th and 6th grades are all students together? Maria Medina explains that they are separate but it depends on how many teachers there are in each grade per school. If there are enough, the children can be divided into small groups, but in other schools it is very difficult. <b>PQ: PHS</b> Can all teachers teach ELD class? Mrs. Medina says that all teachers are credentialed to teach ELD classes in the elementary schools. In the secondary schools it is different and teachers must have an English credential to teach ELD. <b>PC: PHS</b> It is suggested that teachers who already have experience teaching ELD train more teachers so they can help teach the class so they can make smaller groups. Maria Medina explained that it is a very difficult balance that is made because teachers also take care of the other group of students who are not English learners. <b>PQ: WHS</b> Wouldn't it be possible for English learners to have an extra class instead of missing their general class so they don't fall behind? Maria Medina explained that during those 45 minutes the teachers cannot teach a basic subject or give a new lesson.  <u>Question 3: Given the results, how might we make use of ELPAC resources to guide improvement?</u>  <b>PC: Freeman</b> The teacher informs parents of the ELPAC test dates and gives them vocabulary and suggestions to help their children at home. <b>PC: PHS</b> Also that the English specialists let them know the test dates perhaps through ParentSquare and that they give us all the tools so that the students can practice.</p> <p><b>VI. <u>Open Forum:</u></b> Maria Medina shared that there is very little parent attendance at ELAC meetings. Please let other parents and friends know about these meetings. <b>PC: PHS</b> In the news they have said that some districts are financially supporting college students who are studying to become a teacher, and I would like to see that this proposal be taken to the board of directors so that our district supports these students due to such a shortage of teachers. Maria Orozco replied that there are many local college students studying to become teachers at this time and hopefully we can give them a job after finishing their studies.</p> <p><b>VII. <u>Review Calendar:</u></b> The next meeting will be <u>on December 6, 2021 at 6 pm.</u></p> <p><b>VIII. <u>Adjournment:</u></b> The meeting was adjourned at <b>7:09 pm</b></p>	<p>Committee</p> <p>Blanca Perez - DELAC Vice President</p> <p>Blanca Perez - DELAC Vice President</p>
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**Legal Requirements:**

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•	DELAC Committee Training: Requirements, Roles and Responsibilities	• 11/1/21	<i>EL Program, Prop 58 and Resources</i>	•	<i>Annual Language Census (R-30 Report)</i>
• 10/4/21	Establishment of district program, goals and objectives for EL programs and services Per EL Roadmap	• 10/4/21	Development of District Master Plan / LCAP / EL Roadmap	• 11/1/21	District-wide Needs Assessment School-by-School
•	Review and Advice on CARS Application	•	Development of a Plan to Ensure Compliance with Any Teacher / Teacher Aide Requirements	• 11/1/21	Review Written Parent Notification and Reclassification Procedures

\*Topics not required by FPM

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**PC** - Parent Comment