

District English Learner Advisory Committee (DELAC) Minutes

Woodland Joint Unified School District
 English Learner Services Department
 435 Sixth Street, Woodland, CA 95695
 (530)406-3246

Date: December 6, 2021 Time: 6:00 p.m. – 7:30 p.m. No. of Attendees: 13 Parents, 0 Principals, 4 District Personnel, 0 School Site Personnel

SUMMARY OF DISCUSSION / ACTION

Topic: Fall Progress Update - LCAP, DELAC Roles & Responsibilities	By Whom:
<p>I. Meeting called to order: 6:03 PM</p> <p>II. Welcome / Attendance: <u>Parents: Beamer:</u> Alejandra Suarez, Marisol Sanabria; <u>Dingle:</u> Miriam Arteaga; <u>Freeman:</u> Georgina Ruelas; <u>Gibson:</u> Fabiola Junez; <u>Maxwell:</u> X; <u>Plainfield:</u> Teresa Ponce; <u>R. Tafoya:</u> Blanca Perez; <u>Whitehead:</u> Griselda Alvarez; <u>W. Prairie:</u> Rocio Velez; <u>Sci-Tech:</u> Delia Perez; <u>SpringLake:</u> X; <u>Zamora:</u> X; <u>DMS:</u> Sonia Cadena; <u>LMS:</u> Maria Gutierrez, Griselda Alvarez; <u>CCHS:</u> X; <u>PHS:</u> Blanca Perez, Fabiola Junez; <u>WHS:</u> Maria Gutierrez, Delia Perez, Griselda Alvarez <u>Personal: Beamer:</u> X; <u>Dingle:</u> X; <u>Freeman:</u> X; <u>Gibson:</u> X; <u>Maxwell:</u> X; <u>Plainfield:</u> X; <u>R. Tafoya:</u> X; <u>Sci-Tech:</u> X; <u>Spring Lake:</u> X; <u>Whitehead:</u> X; <u>W.Prairie:</u> X; <u>Zamora:</u> X; <u>Douglass:</u> X; <u>Lee:</u> X; <u>CCHS:</u> X; <u>PHS:</u> X; <u>WHS:</u> X; <u>Other:</u> X; <u>DO:</u> Maria Medina, Miriam Soltero, Brandon Killion, Christina Lambie</p>	<p>Sonia Cadena - Presidenta de DELAC</p>
<p>III. Approval of the Agenda for December 6, 2021 and Minutes for November 1, 2021: <u>Teresa Ponce</u> made the first motion to approve the agenda, <u>Maria Gutierrez</u> made the second motion to approve the agenda. <u>Blanca Perez</u> made the first motion to approve the minutes, <u>Miriam Arteaga</u> made the second motion to approve the minutes. The motions were approved by unanimous vote by all.</p> <p>IV. Old Business / Topics: None</p>	<p>Sonia Cadena - Presidenta de DELAC</p>
<p>V. New Business / Topics:</p> <p>A. Fall Progress Updates- LCAP: Christina Lambie presented the mid-year update on LCAP Goals 1 and 2. The purpose was to give information about the expenses and the metrics that have been taken for goals 1 and 2. Mrs. Lambie explained how to read the graph for goal 1 which includes the information for the metric. The baseline was from spring 2021 and the current status is through Fall 2021. Mrs. Lambie allowed time to review goal 1 and then ask questions. PQ: Plainfield In spring of 2021 it talks about an industry certification and I would like more clarity on what this means? Mrs. Lambie told her that an industry certification is a certificate that students receive upon completion of their career technical courses such as mechanics or cooking classes. PQ: Beamer What is a technical career and is it offered only to high school students? Mrs. Lambie explained that there are several technical careers and they are courses where students choose between agriculture, wood, mechanics and computers. Students learn the skills to be employable in that workspace. Most of these classes are held in high schools but there are some at the middle schools. PQ: PHS On the 2020-21 baseline there are</p>	<p>Christina Lambie - Executive Director of Educational Services</p>

PQ - Parent Question

PC - Parent Comment

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<p>179 students projected for these classes and as of June 2021 there were 233 students who have completed the classes. Are there enough teachers to cover these classes when they are overwhelmed? Mrs. Lambie commented that to get a better answer it would be good to connect with our Director Lore Carrillo. One of the goals for these career technical courses is for these courses to be in high demand for jobs in the community. Finding teachers for these courses is a high priority. PC: PHS This is a very good thing because there are students who do not want to study a long career and these are good opportunities for them to obtain a certification. PQ: WHS My son is in a woodshop class and he likes it. In the graph there are more students in the fall than in the spring, why is that? Mrs. Lambie doesn't know what caused the increase, but it's something she can find out and bring an answer to. PQ: PHS I see that there is also a very significant increase in music students and I would like to know if there are enough teachers in the elementary schools to support these students? Mrs. Lambie commented that there are not enough music teachers in the elementary schools at the moment and that there is a vacant position that has not been filled. Classes are being given to all interested students but music teachers have had to go from school to school to cover these classes. Mrs. Lambie reviewed the Expenditure Update Chart on Budget Goal 1 and what money has been spent to date. She asked if they had any questions about the expenses that have been made so far. PQ: Plainfield I want to know about the budget of \$891,035 and the current one of \$255,001. Will this be for the next 3 years? Mrs. Lambie explained that it is for this year and the next 2 years. PQ:PHS What does the \$5,000 budget for materials and supplies and the actual \$0 expense mean? Ms. Lambie said that might be a good question for Ms. Carrillo, the director of College and Career Readiness. That money has not been spent because materials and supplies have not been purchased. Perhaps at the beginning of the year they will need to order materials. PQ:PHS What happens to money if it is not spent? Mrs. Lambie said that there are times when not all is spent. That's when they start having conversations about how money can be spent. In the event that all funds are not spent, the money is carried over to the following year. If there is a lot of money to spend, they discuss with the board to make plans and see how it can be spent. The goal is to spend what is allocated for each year. Mrs. Lambie reviewed goal 2 which focuses on the academic and social emotional needs of students. This document has many metrics to review. PQ: PHS The student data is not in the baseline, it seems that information was cut off? Mrs. Lambie said that because of this error, she would come back to this part later because it contains a lot of information to be reviewed. Mrs. Lambie explained that parents could look over expenses for goal 2 and ask questions regarding the 3 actions in the budget and current spending. PQ: PHS Why has so little been spent on mental and social-emotional health studies, if after returning from the pandemic, more of this support is needed? Mrs. Lambie did not have the answer. There is a free program related to this which she will investigate further and will bring back an answer. PQ: PHS What is that program called? Mrs. Lambie said it's called Harmony and it's for elementary schools. PQ: PHS And for middle and high schools there is no such program, so how is everything related to the socio-emotional needs being handled? Mrs. Lambie replied that there is a program for each level. At the high schools the program is called School Connect and for the middle schools it is Character Strong.</p>	
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<p>PQ: Beamer How do students get to these programs throughout the school district? Mrs. Lambie explained that it is different at each level of school. Teachers and counselors decide the dates and classes to teach these programs. PQ: PHS In the data analysis, how is spending handled? The amount is already close to the budget. Ms. Lambie said that there is an iReady contract that has been paid since the beginning of the year to be used at the elementaries. iReady is not used in middle and high schools. PQ: Beamer If students are behind, is this budget used only for teachers? Mrs. Lambie explained that this line is for teachers and line 3 is for interventions and support for students. That money is distributed to each school for hiring professionals and providing intervention groups after school. PQ: PHS Is this for individual schools or for all? Mrs. Lambie said that she would check with Danielle Sharp, Director of State and Federal Programs. But, she thinks that it is based on the number of students at each school. Mrs. Lambie told parents that she will be looking for answers to their questions and will get back to them. Mrs. Lambie reviewed how the district supports academic instruction for students in the LCAP. There are certain things that are done to support our students and one of those is professional development for teachers in 2 programs which are: Universal Design for Learning and EL RISE. The district is providing the same training to all K-12 teachers within their contracted time. PQ: WHS What is EL RISE? Mrs. Lambie explained that it is a grant from the Yolo County Department of Education for teacher training focused on English learners. She then shared results from the iReady Diagnostic Assessments for English Language Arts/Reading and Mathematics. The report also includes funds for schools to develop interventions and other supports. Funds can also be used to hire additional staff to support early literacy in grades K-3. Finally, funds can be used to provide training for library staff and early literacy professionals. Mrs. Lambie reviewed how the district supports mental health and social emotional needs in the LCAP. She shared a chart to explain the different categories. PQ: PHS Is there more or less funding this year than last year? Mrs. Lambie answered that for the last two years there have been more government funds to support the issues caused by COVID.</p>	
<p>B. DELAC Roles & Responsibilities: Maria Medina presented the DELAC training slide deck. She explained that there are state laws that dictate our obligations to create two committees which are ELAC and DELAC. She reviewed the duties for DELAC officers and their functions. She explained the responsibilities of DELAC, its essential criteria, and the requirements of DELAC meetings under the Education Code. It was also stated how important parent involvement is. There were no parent questions for this topic.</p>	<p>Maria Medina / Teacher on Special Assignment - EL Services TOSA</p>
<p>VI. Open Forum: PC: DMS There will be a meeting at Pioneer from 6-8pm., it will be about the bonds the county gave. PC: W. Prairie There is money that is given to some schools before others. It should be given at the same time so that it is used throughout the year. PQ: Dingle Do the principals choose how to spend the money? Mrs. Medina answered that the principal proposes a plan and the School Council decides and approves how the money is spent.</p>	<p>Committee</p>

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<p>VII. Review Calendar: The next meeting will be on <u>February 7, 2022 at 6 pm.</u></p> <p>VIII. Adjournment: The meeting was adjourned at 7:30 pm.</p>	<p>Sonia Cadena - DELAC President</p> <p>Sonia Cadena - DELAC President</p>
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Legal Requirements:

● 12/6/21	DELAC Committee Training: Requirements, Roles and Responsibilities	● 11/1/21	<i>EL Program, Prop 58 and Resources</i>	●	<i>Annual Language Census (R-30 Report)</i>
● 10/4/21	Establishment of district program, goals and objectives for EL programs and services Per EL Roadmap	● 10/4/21 12/6/21	Development of District Master Plan / LCAP / EL Roadmap	● 11/1/21	District-wide Needs Assessment School-by-School
●	Review and Advice on CARS Application	●	Development of a Plan to Ensure Compliance with Any Teacher / Teacher Aide Requirements	● 11/1/21	Review Written Parent Notification and Reclassification Procedures

**Topics not required by FPM*

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