

**Woodland Joint Unified School District
And
California School Employees Association (CSEA), Chapter #118**

**MEMORANDUM OF UNDERSTANDING
Involvement of CSEA #118 Unit Members During “Beautification Days”**

2-13-14

Both CSEA #118 and WJUSD acknowledge that school sites have the right to establish beautification days. And that the beautification days serve as a way to actively engage and involve parents and community members with the schools in a way that visibly shows the results of their efforts.

In order to foster effective communication between the sites and CSEA #118, promote consistent and “best practice” procedures throughout the district, and to provide safe working conditions during the beautification days, the following is suggested for those schools having beautification days:

1. The school site will develop a list of activities/ projects to be performed.
2. The project list will be turned into the Human Resources Department two weeks prior to the beautification day.
3. The project list will be forwarded to CSEA #118 for review.
4. Should CSEA #118 feel that projects on the list infringe upon CSEA work, CSEA will meet with the Human Resources Department to determine if a CSEA employee needs to be present for supervision or to provide the appropriate resources and/or instructions. CSEA, the school site, and the Human Resources Department will work together to determine how long the CSEA employee would need to be present during the beautification day or if the CSEA employee simply needs to provide direction or materials.
5. A CSEA unit member working during a beautification day would be compensated as outlined in Article 19: Salary Provisions with the exception that this MOU would be exempt from “call in” provisions.

Tom Pritchard, WJUSD Date

Jacob Miller, CSEA #118 Date