

## **WEA Contract: Article IX**

### **C. PROFESSIONAL GROWTH**

1. There shall be a limit of fifteen (15) units, which shall have had District approval following review and recommendation by the site administrator which may be acceptable for salary schedule credit in any one calendar year. Unit members should seek District approval of course work prior to enrollment.
  - (a) The definition of calendar year for this purpose shall be September 10 to September 9 of the next year.
  - (b) There shall be a limit of no more than six (6) units which may be credited in any school year semester.
  - (c) All petitions for reclassification and movement on the salary schedule must be received by the personnel technician on or before June 1. All units to be credited for the movement on the salary schedule must be completed by September 10th of each calendar year. Movement will be granted upon verification of completion of course work units by an official up-to-date transcript or verified statement in lieu of a transcript delivered to the personnel technician prior to November 1. A review of the salary schedule placement for all new and continuing unit members who have so petitioned will be made between the first and fifteenth of the month following course work verification received by the personnel technician.
  
2. The criteria for the board's acceptance of submitted units for reimbursement shall be the following:
  - (a) To develop increased competence in secondary and elementary subject areas and curriculum.
  - (b) To prepare personnel for changing grade levels or subject areas within the School District.
  - (c) To develop competencies in instructional techniques and methodology.
  - (d) To prepare for professional advancement. (The source of funding or payment for submitted units shall not determine whether such units shall be accepted for salary schedule credit.)