

WOODLAND JOINT UNIFIED SCHOOL DISTRICT

"Excellence for All"

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Tom Pritchard, Superintendent

March 26, 2020

WJUSD Staff, Families, and Community:

As we complete the second week of our school closures, I hope this letter finds you safe and doing well as you adjust to our new reality. It feels as if all of our thoughts and actions are consumed by COVID-19 and how to support students while they are away from our classrooms. Please be assured that we are doing everything we can to support the health and safety of everyone in our community and plan for online instruction in the near future.

We are making steady progress as our staff prepares to support students and families in this new environment. District leaders have been actively participating in conference calls with federal, state and county partners as well as amongst ourselves to help tackle the daunting task of providing distance learning.

Below I have provided a brief outline of our current plan:

Distance Learning Timeline

PHASE II (March 23rd – April 10th) Planning & Preparing for Distance Learning

- Educational Services will continue daily planning for Distance Learning. Including daily updates with all site administrators
- Elementary Counselors & K-12 CommuniCare Counselors have begun to reach out to families for counseling support
- Teachers are completing a survey on Google Classroom to determine training needs
- Principals and Directors will schedule grade level meeting and teacher collaboration online sessions
- Grade Level and Secondary Departments will collaborate and plan Distance Learning lessons (This will include Special Education staff and 504 coordinators developing distance learning accommodations)
- Professional Development for Distance Learning will be provided to staff (Google Classroom, Google Hangout, online lesson development)
- Secondary Counselors will begin working on scheduling, continue academic counseling, supporting students with scholarships, etc.
- Chromebook distributions will take place
- Wi-Fi will be available for qualifying families. In addition, Wi-Fi resources will be shared with families who do not qualify for free and reduced lunch
- Teacher guided Distance Learning will begin April 20th (as needed)

I understand that the outline does not contain much detail, but as you can see, meetings will start occurring soon as we prepare to provide distance learning opportunities beginning April 20, 2020 (if our school closures are extended).

Sincerely,

A handwritten signature in blue ink, appearing to read "Tom Pritchard", with a stylized flourish at the end.

Tom Pritchard
WJUSD Superintendent