Woodland Joint Unified School District
Board Policy
Volunteer Assistance

BP 1240
Community Relations

The Board of Trustees recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools’ relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

(cf. 1000 - Concepts and Roles)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)
(cf. 6171 - Title I Programs)

The Superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers.

(cf. 1020 - Youth Services)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status.
(Government Code 12940)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

As appropriate, the Superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school and comply with employee negotiated agreements.

(cf. 4141/4241 - Collective Bargaining Agreement)

The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

Volunteers shall act in accordance with district policies, regulations, and school rules. The Superintendent or
designee shall be responsible for investigating and resolving complaints regarding volunteers.

(cf. 3515.2 - Disruptions)

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

(cf. 1150 - Commendations and Awards)

The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

(cf. 0500 - Accountability)

Workers' Compensation Insurance

The Board desires to provide a safe environment for volunteers and minimize the district's exposure to liability.

Upon the adoption of a resolution by the Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of service for the district.  (Labor Code 3364.5)

(cf. 3530 - Risk Management/Insurance)
(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)

Legal Reference:
EDUCATION CODE
8482-8484.6  After School Education and Safety program
8484.7-8484.9  21st Century Community Learning Center program
35021  Volunteer aides
35021.1  Automated records check
35021.3  Registry of volunteers for before/after school programs
44010  Sex offense; definition
44814-44815  Supervision of students during lunch and other nutrition periods
45125  Fingerprinting requirements
45125.01  Interagency agreements for criminal record information
45340-45349  Instructional aides
45360-45367  Teacher aides
48981  Parental notifications
49024  Activity Supervisor Clearance Certificate
49406  Examination for tuberculosis
GOVERNMENT CODE
3543.5  Prohibited interference with employees' rights
12940  Prohibited discrimination and harassment
HEALTH AND SAFETY CODE
1596.871  Fingerprints of individuals in contact with child day care facility clients
LABOR CODE
1720.4  Public works; exclusion of volunteers from prevailing wage law
3352  Workers' compensation; definitions
3364.5  Authority to provide workers' compensation insurance for volunteers
PENAL CODE
290  Registration of sex offenders
290.4  Information re: sex offenders
290.95  Disclosure by person required to register as sex offender
626.81  Sex offender; permission to volunteer at school
CODE OF REGULATIONS, TITLE 22
101170  Criminal record clearance
101216  Health screening, volunteers in child care centers
UNITED STATES CODE, TITLE 20
6319  Qualifications and duties of paraprofessionals, Title I programs
PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

Management Resources:
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Parents/Family and Community: http://www.cde.ca.gov/ls/pf
California Department of Justice, Megan's Law:  http://www.meganslaw.ca.gov
California Parent Teacher Association: http://www.capta.org
Commission on Teacher Credentialing: http://www.ctc.ca.gov

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Adopted:  August 25, 2016  Woodland, California