

**SIDE LETTER AGREEMENT BETWEEN  
WOODLAND JOINT UNIFIED SCHOOL DISTRICT AND CSEA, CHAPTER 118  
ADDRESSING CONTRACT PROVISIONS AFFECTED BY DISTRICT'S RESPONSE  
TO COVID-19 PANDEMIC**

This side letter agreement is entered into between Woodland Joint Unified School District ("District") and the California School Employees Association and its Chapter 118 ("CSEA") related to the District's response to the COVID-19 pandemic and the effect of that response on provisions in the collective bargaining agreement between the Parties.

Specifically, on March 5, 2020, Governor Newsom declared a California State of Emergency due to the COVID-19 outbreak and on March 11, 2020, the World Health Organization officially declared the COVID-19 outbreak a pandemic. In response to information and guidance issued by the Yolo County Health Officer, the decision was made by the Superintendent to close schools to students effective March 16, 2020 through the end of the 2019-2020 school year.

**This side letter agreement applies to the period beginning with the closure of school facilities to students to June 30, 2020.** The District and CSEA signed an agreement outlining specifics related to the impacts to bargaining unit employees resulting from the response to the COVID-19 outbreak. As we work together to address frequent changes and updates to orders and directives from government agencies, we find the need to outline a separate agreement addressing specific contract provisions and agreed upon timelines in the contract affected by the closures of school facilities.

To these ends, the District and CSEA agree to the following temporary provisions as follows:

Article 12 – Evaluation and Performance Improvement Plan


Permanent bargaining unit members who were scheduled for an evaluation by June 30, 2020 and whose evaluation was not completed by their supervisor prior to March 16, 2020, shall not have an evaluation for this school year and will be placed on an evaluation cycle for the 20-21 school year. The District will notify CSEA of those employees affected by this provision.

Article 22 – Vacations

Bargaining unit members will be allowed to carry over no more than 32 vacation days into the 20-21 fiscal year. This is a one-time only exception. Bargaining unit members projected to have more than 32 vacation days as of June 30, 2020 shall meet with their supervisor by June 30, 2020 to schedule the excess vacation time to be used prior to January 1, 2021.

This side letter of agreement is non-precedent setting.

Dated: 7/27/2020

By:   
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For District

Dated: 7/27/20

By: Elyabeth Reiff