



Douglass Middle School

School Site Council (SSC) Agenda/Minutes September

Meeting Date: Sept, 27, 2021	Meeting Location: Zoom https://wjusd-org.zoom.us/j/93578610480?pwd=ZGowRGpqU0h1R2lmNG5xay
Starting Time: 5:30pm	Ending Time: 6:30pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	Call to order at 5:00pm by Cristina Morel
2. Roll Call (1 minute) Indicate those present	None	Secretary	Cristina Morel-Principal Theresa Wyles-Chair Chris Minor-Secretary Rebecca Rossiter- Staff Member Ruben Ramirez- Parent Member Elvira Raya-Parent Member Katherine Hunter-Staff Member Darren Cooke-Student Member Sonia Gabriela Cadena-Parent Member Chelsie Fuller-Parent Member Navneet Singh-Student Member Josselyn Bibriesca-Student Member
3. Additions/Changes to Agenda (1 min.)		Chair	K.Hunter makes a motion to add a Student Voice to the agenda as a placeholder item. Theresa Wyles seconds the motion. Motion carries

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE

			with unanimous consent, 0-Nays, 0- Abstentions; Motion carries with unanimous consent.
4. Reading and Approval of Minutes (5 min.)		Secretary	C. Minor makes a motion to approve the minutes. R. Rossiter seconds the motion. Motion carries with unanimous consent, 0-Nays, 0- Abstentions; Motion carries with unanimous consent.
5. Reports of Officers/Committees (10 min.)		Chair	None
			D. Cooke-Nothing to share N. Singh-Nothing to share J. Bibriesca-echoed that Mr. Ramirez's comments were good and important.
6. Public Comment (5 min.)	*Not Applicable	Chair	None

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)	NA	Principal	
8. New Business (45 min.) <ul style="list-style-type: none"> ● Review, modify, and approve the safety plan ● Review SSC expectations and roles (Video) ● Elect officers (chair, secretary, 	Elect officers Approve bylaws Approve calendar	Chair/Principal Principal Cristina Morel shares the Safety Plan. Updated emergency flip charts; described the purpose of the School Safety Plan; described programs available to support school and student safety; described virtual discipline challenges and compared to prior years. Ongoing need for social-emotional learning and support as we transition into in-person instruction; all content-areas will teach character strong lessons to build community school-wide. Many students reported declines in physical activity and sleep. Due to CHKS, the Principal asked the Social Studies/History department to identify a staff member that they could speak to in a time of need. At that time there were 154 students who could not identify a staff member to connect with by name or title. We are working on this with a variety of ongoing on campus activities.	

<p>LCAP rep(non staff)</p> <ul style="list-style-type: none"> ● Review and approve bylaws English Spanish ● Develop and approve calendar ● Review SPSA 			<p>K. Hunter asks about modifications to the safety plan: Can adjustments be used towards additional mental health supports? “We need more human bodies.”</p> <p>C. Morel: We do have Care Solace. We are also looking forward to a contract in the works with Communicare and WJUSD. Our counselors are fantastic at day-to-day issues, but our students could use support for longer-term needs. Added that a high need for our site is an available mental health practitioner on site to meet student mental wellness.</p> <p>K. Hunter asks if details can be added to support the needs of staff mental health wellness. “I can’t pour from an empty cup.”</p> <p>E. Raya noted that current resources are not meeting the needs of staff.</p> <p>C. Morel noted that online resources have not built out to support in-person instruction with COVID-19 protocols, needs and expectations. DMS SSC Bylaws</p> <p>K. Hunter asked if we can model a new PBIS program that is digital similar to Gibson.</p> <p>C. Morel noted that there is a cost associated with such a program.</p> <p>R. Rossiter noted that we must remove D. Correa as his position is now unfilled.</p> <p>E. Raya noted that a multiple license option may make such an option more feasible.</p> <p>C. Morel reviewed instructional supports available to staff and professional development resources to meet student needs; MTSS; Student Engagement; Climate and culture; Va;ing/Tobacco; Teen Talk; Communicare Staff Training</p> <p>K. Hunter makes a motion to approve. T.Wyles seconds the motion: Motion approved by unanimous consent.</p>
---	--	--	---

Date Posted:

			<p>R. Rossiter made a motion to update bylaws to reflect an equal number of community members and students. Seconded by C. Morel. Motion approved unanimously.</p> <p>C. Morel moves to approve the bylaws as written. Seconded by K. Hunter. Motion approved unanimously with 0-Nays, 0-abstentions.</p> <p>Team discussed available days and times for future meetings. 5:30pm works well for families; 3rd Mondays pending holidays etc. Zoom meets the needs for most attendees.</p> <p>R. Rossiter motions to approve calendar. K. Hunter seconds the motion. Motion carries unanimously 0-Nays, 0-abstentions.</p> <p>Discussed supplemental/concentration expenditures on a staff position on site.</p> <p>C. Morel will be able to give access to Smartsheet once determined.</p> <p>R. Ramirez noticed a student upset who was attended to by peers, but not staff members. Expressed concerns about student safety in traffic and social emotional support.</p> <p>R. Rossiter noted that parents can call in to WPD to request more presence at drop-off and pick up.</p> <p>C. Morel will add reminder to parents in all call.</p>
9. Adjournment (1 min.)		Chair	7:24pm

Prepared By: Cristina Morel
(type name)

Date: 9/22/2021

*All meeting materials available after the meeting. Contact the school office at for materials.

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE