



*Lee Middle School*

**School Site Council (SSC) Agenda/Minutes February**

<b>Meeting Date:</b> 2.25.21	<b>Meeting Location:</b> <a href="#">Zoom Link</a>
<b>Starting Time:</b> 4:00PM	<b>Ending Time:</b> 4:48pm

**Participants:** Elected SSC Council Members. All staff, parents and members of the public invited.

<b>Item/Time Limit</b>	<b>Actions Requested</b>	<b>Person Responsible</b>	<b>Comments/Parent/Student/Staff Advice</b>
<b>1. Call to Order (1 minute)</b>	<b>None</b>	<b>Chair</b>	Manahil called the meeting to order at 4:03pm
<b>2. Roll Call (1 minute)</b>	<b>None</b>	<b>Secretary</b>	Shelley Friery, Danielle Shifrine, Tiffany Radcliff, Jacqueline Stewart, Casey Raubach, PJ Gordon, Manahil Shehzad, Metzy Solorio
<b>3. Additions/Changes to Agenda (1 min.)</b>		<b>Chair</b>	None
<b>4. Reading and Approval of Minutes (5 min.)</b>		<b>Secretary</b>	Casey moved to approve the minutes. Danielle Shifrine seconds the motion.
<b>5. Reports of Officers/Committees (10 min.)</b>		<b>Chair</b>	None
<b>6. Public Comment (5 min.)</b>	<b>*Not Applicable</b>	<b>Chair</b>	None

**\*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

<p><b>7. Unfinished Business (10 min.)</b></p> <ul style="list-style-type: none"> <li>● Ideas for additional funding</li> <li>● Additional Data Review</li> </ul>	<p>Approve Budget Amendment</p>	<p><b>Principal</b></p>	<p>Additional funding Budget Amendment ideas were discussed</p> <ul style="list-style-type: none"> <li>○ Title 1 \$1896</li> <li>○ Title 1 Parent Involvement \$294</li> </ul> <p>Parent member PJ Gordon suggested the extra funding be used towards Teacher supply needs with upcoming Phase 3 instruction. SC discussed as well as dedicating Parent Involvement funds toward additional outreach/event support for parents of underperforming students.</p> <p>Moved by PJ and seconded by Casey to earmark the extra money for teacher supply needs and parent outreach activities. SC approved budget amendment unanimously</p>
<p><b>8. New Business (25 min.)</b></p> <ul style="list-style-type: none"> <li>● Needs Assessment Process</li> </ul>	<p>n/a</p>	<p><b>Chair/Principal</b></p>	<p>Ms. Friery presented updated data with 2nd Semester grades included.</p> <ul style="list-style-type: none"> <li>● 40.8% A, 15.8% B, 14% C, 12% D, 17.2%F <ul style="list-style-type: none"> <li>○ More F's this School year</li> <li>○ Students are struggling a lot more with P.E this year</li> </ul> </li> <li>● Make an agreement that every 2 weeks, missing assignment reports are sent out <ul style="list-style-type: none"> <li>○ Kids that don't have missing assignments do not get an email</li> </ul> </li> <li>● Chronically Absent Students <ul style="list-style-type: none"> <li>○ 2 / 5 foster students are chronically absent</li> <li>○ This year 4.5% (Was 7% in October)</li> </ul> </li> </ul> <p>Site Council discussed areas of strength and improvement from the data, and began the needs assessment process.</p>
<p><b>9. Adjournment (1 min.)</b></p>		<p><b>Chair</b></p>	<p>Meeting adjourned at 4:48 pm.</p>

Prepared By: Shelley Friery (signature) \_\_\_\_\_

Date Posted: 2.22.21

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