

*Lee Middle School***School Site Council (SSC) Agenda/Minutes Template**

Meeting Date: 9/26/19	Meeting Location: LMS Front office conference room
Starting Time: 3:15pm	Ending Time: 4:15pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	3:20 PM
2. Roll Call (1 minute)	None	Secretary	Shelley Friery Jacqueline Stewart Alex Shadinger Bobby Hurt Tiffany Radcliff Jessica Jasper Casey Raubach Daniel Naranjo Claudia Ballestros
3. Additions/Changes to Agenda (1 min.)		Chair	none
4. Reading and Approval of Minutes (2 min.)		Secretary	Casey approved Alex seconded
5. Reports of Officers/Committees (_ min.) • none		Chair	N/A
6. Public Comment (1 min.)	*Not Applicable	Chair	none

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (_ min.) <ul style="list-style-type: none"> • none 		Principal	N/A
8. New Business (30-40 min.) <ul style="list-style-type: none"> • Election of officers for 2019-20 • Development of meeting calendar • Training Dates • Review of school data & overview of current site plan 	vote on officers	Chair/Principal	<p>Chair: Bobby Hurt Vice-Chair: Alex Shadinger Secretary: Jacqueline Stewart Sergeant of Arms: Jessica Jasper Jade Boots</p> <p>Motion made by Casey Raubach Seconded by Tiffany Radcliff</p> <p>Meeting (exclude December and April), 4th Thursday, 4:00 - 5:00 PM Jackie has moved, Alex has seconded the motion. No opposed.</p> <p>October 9th training, 6 - 7 PM (adult members) October 3rd, 4 - 5 PM (student members) *Shelley will find out if training is mandated (Claudia can't attend)</p> <p>CA School Dashboard (new system) -Did this year's site plan address last year's Dashboard data (Casey's question). Shelley will look for those documents and provide with the Council via email. What types of support can we offer our students to improve in all facets of the Dashboard (male, female, subgroups, math, ELA, etc.)</p> <p>Current site plan: Goal 1 - 5 Inclusive practices -academic language is explicitly taught -more options/representations on how to demonstrate knowledge -AVID strategies (WICOR) school-wide -Revamping LRC structure possibly restructure the school day to include intervention and challenges for students</p>

			<p>Suggestion: bring in what has/has not worked well in the past, what data was used in the previous year's site plan decision making</p> <p>Focus for next time: Revamp Parent Conference Days (October and January) -Why does the data look the way it does (why did last year's SSC write the SP the way the did)? -Behavior, attendance, WCW, and grades data available -Survey students, parents, staff about specific Site Plan items -What did Gurk have planned last year and how can we implement that last year?</p>
<p>9. Adjournment (1 min.)</p>		<p>Chair</p>	

Prepared By: Shelley Friery (signature) _____
 (type name)

Date: 9-22-19

Attach sign-in sheet

Send completed Agenda/Minutes and sign-in sheet to



Lee Middle School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

	Election of SSC Council- Mandate
	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
	Development of Bylaws- Recommended
	Develop Meeting Calendar for 2019-2020- Mandate
	Review Student Achievement Data- Mandate
	Monitor the Implementation of the School Plan for Student Achievement- Mandate
	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
	Coordinate with ELAC to review programs for English learners- Mandate
	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate

	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate