



*Maxwell Elementary School*

**School Site Council (SSC) Agenda/Minutes January**

<b>Meeting Date:</b> January 25, 2021	<b>Meeting Location:</b> Maxwell Zoom
<b>Starting Time:</b> 5:30	<b>Ending Time:</b> 6:30

**Participants:** Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	5:35pm
2. Roll Call (1 minute)	None	Secretary	Staff: Mari, David, Lesley, Ms. Hetrick, Jackie Parents: Casie and Steven
3. Additions/Changes to Agenda (1 min.)		Chair	Date needs to be changed to 4/2020 to 4/2021 Motion to approve agenda (Lesley), second by Steven
4. Reading and Approval of Minutes (5 min.)		Secretary	Motion to approve: Steven, Casie seconded
5. Reports of Officers/Committees (10 min.)		Chair	N/A
6. Public Comment (5 min.)	*Not Applicable	Chair	N/A

**\*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)	N?A	Principal	
8. New Business (45 min.) ● Review and approve	Approve School Safety Plan	Chair / Principal	● <b>School safety plan:</b> Three areas to focus on are components 1,2, and 3.