



Ramon Tafoya Elementary
School Site Council (SSC) Agenda/Minutes Template

Meeting Date: January 16, 2020	Meeting Location: Room C-4
Starting Time: 4:00 pm	Ending Time: 5:30 pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	Meeting called to order 4:03pm
2. Roll Call (1 minute)		Secretary	Lyssa Perry Cynthia Subealde Lynette Willford Jen Buzolich Michaela Baer Kim Martinez Renee Nebolon April Meyers Mariza Carson Silvia Rodriguez
3. Additions/Changes to Agenda (2 min.)		Chair	None Reported
4. Reading and Approval of Minutes (3 min.)		Secretary	Corrections to minutes: <ul style="list-style-type: none"> ● Makaila Baer to Michaela Baer ● Spring Carnival date May 15, 2020 no the 25th ● Web school newsletter provided with weekly updates not weekly ● Rewind to Remind Motion for approval-J. Buzolich, 2nd-L. Willford vote 7/7
5. Reports of Officers and Committees (5 min.)		Chair	Completed
6. Public Comment (5 min.)	*Not Applicable	Chair	M.Carson LCAP Rep. reports LCAP meeting 1/20/2020 at Pioneer High

			<p>School 6-7:30pm and encourages attendance. *NOTE-LCAP money allocation is for next 3 years. Consider counselor to student ratio and need of student counseling.</p>
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*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.

<p>7. Unfinished Business</p> <ul style="list-style-type: none"> - Family Engagement Plan - Home-School Compact - Dashboard Data 	<p>Approve FEP and HSC</p>	<p>Principal</p>	<p>1. Dashboard Data reported and reviewed *NOTE-reports display Tafoya's performance in 2018-2019 school year like academics (ex. math), absenteeism, and suspension rate. -Utilizes 5 by 5 grid. -Dashboard App and Standards App are available and useful.</p> <p>2. Family Engagement Plan</p> <ul style="list-style-type: none"> ● Parent meeting was held on 9/4/19 in the morning. ● new meeting to be held 1/31/2020 in the evening. <p>3. Home-School Compact</p> <ul style="list-style-type: none"> ● revised 2018-2019 school year ● Student section is the Tafoya Pledge ● Spanish translation needs to be revised and corrected to match current English Home-School Compact. <p>*NOTE-Home-School Compact is a state requirement</p>
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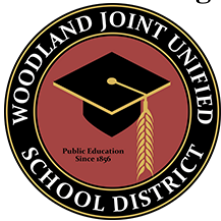
			<p>Motion for approval: Family Engagement Plan and Home-School Compact -M.Baer, 2nd- L.Willford vote 7/7</p>
<p>8. New Business - School Safety Plan - Yolanda David</p>	<p>Approve SSP</p>	<p>Chair/Principal</p>	<p>1. School Safety Plan</p> <ul style="list-style-type: none"> ● reviewed and discussed ● revised areas which fall under Tafoya Elementary’s jurisdiction. ● under opportunity for improvement: social and emotional support for students was added. <p>*NOTE:Upon review and discussion, noted areas of improvement: -plan is emergency focused rather than response focused. -improvements needed in the quality of plans. -SSP has not been reviewed or modified for some time. -safety procedures need clarification. -extensive amount of information and examples.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> ● Parents and teachers need to review document and voice concerns to District. ● May be beneficial for SSP to be school site lead rather than District lead.

			<p>J. Buzolich will voice concerns of current SSP to District.</p> <p>2. Yolanda David</p> <ul style="list-style-type: none"> ● replacement needed for SSC classified staff. ● Suggested replacements: Amber or Eva. <p>Motion for approval of parts/sections in School Safety Plan which fall under Tafoya's jurisdiction-L. Willford, 2nd-A. Meyers vote 8/8</p>
9. Adjournment (1 min.)		Chair	Motion to adjourn-L. Perry, 2nd-K. Martinez Meeting Adjourned 5:30pm

Prepared By: Lyssa Perry (signature) _____
 (type name)

Date: Jan 13

Attach sign-in sheet



Send completed Agenda/Minutes and sign-in sheet to
 School Name

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

	Selection/Election of SSC Council- Mandate
	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
	Development of Bylaws- Recommended
	Develop Meeting Calendar for 2018-19- Mandate
	Review Student Achievement Data- Mandate

	Monitor the Implementation of the School Plan for Student Achievement- Mandate
	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
	Coordinate with ELAC to review programs for English learners- Mandate
	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate