



Ramon Tafoya Elementary
School Site Council (SSC) Agenda/Minutes Template

Meeting Date: February 18, 2020	Meeting Location: Room C-4
Starting Time: 4:30 pm	Ending Time: 5:30 pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	Jen Buzolich called the meeting to order at 4:37.
2. Roll Call (1 minute)		Secretary	
3. Additions/Changes to Agenda (2 min.)		Chair	No changes or additions to agenda.
4. Reading and Approval of Minutes (3 min.)		Secretary	<ul style="list-style-type: none"> - Lyssa Perry read the minutes from the last meeting. - Motion to approve minutes by Kim Martinez. - Second by Lynette Williford. - All in favor.
5. Reports of Officers and Committees (5 min.)		Chair	<ul style="list-style-type: none"> - Mariza Carson shared the results from the LCAP needs survey.
6. Public Comment (5 min.)	*Not Applicable	Chair	<ul style="list-style-type: none"> - Lyssa Perry shared some updates regarding the budget. - The previous SPSA did not allocate money for copy expenses, which has cost us more than \$20,000 so far this year. - Six new cameras are being installed on campus (4 were free and 2 more

			were purchased; we paid for installation). The total cost was about \$3,000.
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*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.

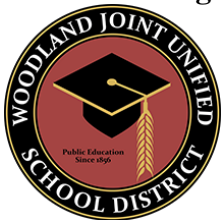
<p>7. Unfinished Business - School Safety Plan</p>	<p>Approve FEP and HSC</p>	<p>Principal</p>	<ul style="list-style-type: none"> - SSC discussed our concerns regarding the School Safety Plan. - The board needs to approve our safety plan, so there was a long discussion about how to move forward. - The SSC group discussed concerns about the current plan and agreed that it is not sufficient as it is currently written. - It was recommended by Jen Buzolich to look into the “I Love U Guys” program that is already established. - Kim Martinez recommended that our teacher safety committee looks into this. - SSC agreed to move forward with what is in place for the SSP with a caveat that we are still developing a
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			<p>better safety plan for our school.</p> <ul style="list-style-type: none"> - Kim Martinez moves to approve the current SSP with the caveat that it will be worked on. - April Meyer seconds the motion. - All in favor.
<p>8. New Business - Needs Assessment</p>	Approve SSP	Chair/Principal	<ul style="list-style-type: none"> - SSC will meet next month on Thursday, March 19th at 4:30 to look at needs assessment.
<p>9. Adjournment (1 min.)</p>		Chair	<ul style="list-style-type: none"> - Lynette motions to adjourn the meeting at 5:45. - April Meyer seconds the motion.

Prepared By: Lyssa Perry (signature) _____
(type name)

Date: Feb 15

Attach sign-in sheet



Send completed Agenda/Minutes and sign-in sheet to
School Name

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

	Selection/Election of SSC Council- Mandate
	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
	Development of Bylaws- Recommended
	Develop Meeting Calendar for 2018-19- Mandate
	Review Student Achievement Data- Mandate

	Monitor the Implementation of the School Plan for Student Achievement- Mandate
	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
	Coordinate with ELAC to review programs for English learners- Mandate
	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate