

*Whitehead Elementary School***School Site Council (SSC) Agenda/Minutes Template**

Meeting Date: 9/19/19	Meeting Location: Library
Starting Time: 3:00 p.m.	Ending Time: 4:00 p.m.

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	Meeting called to order at 3:08 p.m.
2. Roll Call (1 minute)	None	Secretary	James Evans, Harrison Thomas, Lindy Verdugo, Ronni Bassett, Matt Settles, Griselda Alvarez
3. Additions/Changes to Agenda (3 min.)	None	Chair	None
4. Reading and Approval of Minutes (3 min.)	Approval of Minutes	Secretary	Matt Settles motioned for approval. Lindy Verdugo seconded. All in favor. None opposed.
5. Reports of Officers/Committees (3 min.)	None	Chair	None
6. Public Comment (0 min.)	*Not Applicable	Chair	N/A

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)	None	Principal	N/A
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AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE

<p>8. New Business (20 min.)</p>	<p>Election 2019-2020 Members</p>	<p>Chair/Principal</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Election of SSC Council: 5 staff/5 parent-community members comprise SSC.
	<p>Elect 2019-2020 Officers</p>	<p>Chair/Principal</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Elect 19-20 Officers: Postponed until January, 2020 meeting. Unanimous agreement to maintain officers from 2018-2019 until January.
	<p>Mandated Requirements for PD for SSC</p>	<p>Chair/Principal</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Professional Development and Training for SSC-Roles and Responsibilities- Mandate: PD @ D.O. Board Room 10/19/19 6:00 p.m.-All asked to attend as one team.
	<p>Approve SSC Bylaws</p>	<p>Chair/Principal</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Matt Settles motioned for approval.Ronni Bassett seconded. All in favor. None opposed.
	<p>Develop 19-20 SSC Calendar</p>	<p>Chair/Principal</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Develop2019-2020 Calendar: Dates Agreed Upon: 9/19/19 1/30/20 5/14/20 *All begin at 3:00 p.m.
	<p>Monitor the Implementation of the School Plan for Student Achievement</p>	<p>Chair/Principal</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Mr. Evans reviewed the SPSA. Questions were asked about the school being designated CSI. Mr. Evans reviewed Dashboard data and the school’s CSI designation. Mr. Evans expressed confidence in not qualifying for CSI after this year.

	Need 2 parent for School Climate Network Committee.	Chair/Principal	Lindy Verdugo, Matt Settles, and Griselda Alvarez will try to be there.. Matt is already on the district LCAP committee.
9. Adjournment (1 min.)		Chair	

Prepared By: James Evans, Principal

(type name)

James R. Evans

(signature)